Date: DEC 20 2016

From: Assistant Secretary for Human Resources and Administration (006)

Subj: 2017 Federal Asian Pacific American Council National Leadership Training Program (VAIQ 7749619)

To: Under Secretaries, Assistant Secretaries, and Other Key Officials


2. FAPAC is a non-profit educational organization whose mission is to promote equal opportunity and cultural diversity for Asian Pacific Americans through education and recognition of outstanding performance. The FAPAC NLTP is an excellent leadership and professional training opportunity. It will deliver workshops on strategic leadership, science and technology, communications, language and cultures, supervisory essentials, and equal employment opportunity and diversity. The FAPAC NLTP qualifies as training in accordance with 5 U.S.C. Chapter 41 and is open to all Federal employees.

3. Each Department of Veterans Affairs (VA) employee must obtain supervisory and conference approvals and their organization's authorization for all costs associated with attending the FAPAC NLTP and pre-register through VA's Attendance and Cost Estimation System at: http://vaww.ees.lm.va.gov/Conferences/Guidance/ACES/ACES_Search/. In addition, employees must register for the FAPAC NLTP through the FAPAC conference website at: http://www.fapac.org/.

4. If you have any questions regarding this event, or request a reasonable accommodation, please contact Ms. Angela James, Asian American Pacific Islander Program Manager, Office of Diversity and Inclusion, at (202) 461-4082 or angela.james2@va.gov.

Meghan Flanz