



Federal Asian Pacific American Council (FAPAC)

FAPAC 2016 MILITARY MERITORIOUS SERVICE AWARDS

The Federal Asian Pacific American Council (FAPAC) is soliciting nominations for the 2016 FAPAC Military Meritorious Service Award.

Purpose:

The FAPAC Military Meritorious Service Awards honor military members, men and women, who have supported the DoD mission, overseas contingency operations, or whose attributes best epitomized the qualities and core values of their respective Military Service or other DoD Component.

Event and Date:

The award will be given out at the 31st FAPAC National Leadership Training Program to be held from May 9-13, 2016 at the Doubletree by Hilton at the Entrance to Universal Studio Orlando, Orlando, Florida.

Eligibility:

Military members and a maximum of 12 awards may be presented. One each to a service member from the following Components: Army, Army Reserve, Army National Guard, Navy, Navy Reserve, Marine Corps, Marine Corps Reserve, Air Force, Air Force Reserve, Air National Guard, Coast Guard, and Coast Guard Reserve.

Performance Period:

October 01, 2014 – September 30, 2015

Due Date:

All nomination packages should be sent to Awards@fapac.org by midnight (EST), **February 29, 2016**

Point of Contact: Ms. Liqun Lauren Wong
703-577-1277
Awards@fapac.org

Process:

Various DoD Component organizations are recommended to select one awards winner from each DoD component based upon set criteria and assemble award winner packages to Awards@FAPAC.org by **February 29, 2016**.

Package Submission:

Nomination or winner packages shall include, at minimum, the items listed below. Incomplete packages shall not be considered.

- a. Cover or transmittal memorandum.
- b. Award Nomination Transmittal Form
- c. A narrative describing the award winner's accomplishments warranting the recognition specific to the award as a Microsoft Word document not to exceed two pages (single-spaced, 12-pitch font, with 1 inch left and right margins). Please do not send scanned or PDF documents.

- d. An award citation highlighting the award winner's accomplishments as a Microsoft Word document (single-spaced, not to exceed twelve lines of narrative, 12-pitch font, with 1 inch left and right margins). Please do not send a scanned or pdf document.
- e. A single-spaced biography of the award winner not to exceed one page.
- f. A digital head and shoulders color or black-and-white photograph of the award winner (.jpg format preferred).

General Evaluation Criteria (in any of the following areas):

- a. The nominee fostered an innovative and harmonic environment between the military and Asian Pacific American civilian community.
- b. The nominee distinguished himself or herself by promoting the tenets of civil/human rights, equal opportunity, human relations, and/or public service.
- c. The nominee displayed exceptional character that distinguishes an individual as an outstanding leader, role model or mentor by promoting the development or advancement of all DoD personnel including women and minorities.
- d. The nominee contributed to the equal opportunity for selection, promotion or retention of women and minorities in senior grade level positions and under-represented occupations.
- e. The nominee believed in and practiced the tenets of a democratic society, including the U.S. Constitution—the belief that all people are created equal, and that freedom is a right that must be protected at all times.
- f. The nominee assisted in overcoming discrimination and eliminating barriers that hinder equal opportunity for all members of the Armed Forces and civilians including women and minorities in the Armed Forces.
- g. The nominee supported the full integration and promotion of all DoD personnel to include minorities and women within the Armed Forces and civilian workforce.
- h. The nominee created opportunities that support and contribute to the mentorship, development, advancement or retention of all personnel including women and minorities in government service consistent with merit principles.
- i. The nominee created job or training opportunities that will support and contribute to advancement of all Service members including women and minorities in the Armed Forces or civilian workforce.

There will be 12 total awards presented; one each to a service member from the following Components: Army Active, Army Reserve, Army National Guard, Navy Active, Navy Reserve, Marine Corps Active, Marine Corps Reserve, Air Force Active, Air Force Reserve, Air National Guard, Coast Guard Active, and Coast Guard Reserve.

DIVERSITY/EQUAL EMPLOYMENT OPPORTUNITY OFFICE
POINTS OF CONTACT

The name, office, commercial phone number, and e-mail address of the point of contact for Outreach Awards (MEO or Diversity office) are:

1. **ARMY**

Lieutenant Colonel Timothy Walls
(703) 604-0622
timothy.walls@us.army.mil

and Ms. Melissa Harris
(703) 604-0623
melissa.harris2@us.army.mil

2. **NAVY**

Commander Angela Katson
(703) 695-3936
angela.katson@navy.mil

3. **MARINE CORPS**

Colonel Thomas V. Johnson
(703) 784-9371
thomas.v.johnson@usmc.mil

4. **AIR FORCE**

Lieutenant Colonel Harry Lane
(703) 571-3298
harry.lane@pentagon.af.mil

5. **NATIONAL GUARD BUREAU**

Colonel Shirley Raguindin
(301) 675-2931
Shirley.S.Raguindin.mil@mail.mil

6. **COAST GUARD**

Mr. Damien J. Terry
(202) 475-5254
Damien.J.Terry@uscg.mil

2016 FAPAC MILITARY AWARD NOMINATION TRANSMITTAL FORM

NAME OF THE AWARD:
I. NOMINEE'S INFORMATION
Name of the Nominee:
Position Title and Grade:
DoD Component/Department/Agency/Organization:
Mailing Address:
Work Phone Number:
Fax Number:
Email Address:
II. NOMINATING OFFICIAL'S INFORMATION
Name:
Position Title/Grade:
Department/Agency:
Mailing Address:
Work Phone Number:
Work Fax Number:
Email Address: